

Setting up Payroll Giving



It's quick and easy to become Geared for Giving. Starting Payroll Giving is a very simple process.

Simply choose your preferred Payroll Giving Agent (PGA), complete some minimal paperwork and you are ready to go.

1 Before you start you need to consider

All employers have to legally sign up with a HMRC approved PGA. You make sure your payroll system can make deductions (99% now can) and then you promote your scheme so lots of employees sign up.

Your payroll set up these deductions and then each month you send over the deducted monies and a listing to the PGA so they can distribute your employees' donations on to their chosen charities.

Q. As an employer will we pay the PGA admin fee?

A. 48% of employers currently do.

Q. Will we enhance our employee's donations in any way, to show we care about the charities they care about?

A. It's up to you! This can be anything from a one-off £10 to charity when they sign up or up to £ for £ matching.

2 Choose your preferred Payroll Giving Agent

Please contact one of the three main PGA's who are supporting the Campaign to find out more and sign up. Alternatively visit <https://www.gov.uk/government/publications/payroll-giving-approved-agencies>



Charitable Giving is proud to offer a user friendly and flexible Payroll Giving administration programme, trusted by more than 1,100 employers in the UK & ROI and distributing in excess of £1 million to charities each month.

Contact

Adam Scanlan,
Business Development Manager

T: 01822 619885

E: gearedforgiving@charitablegiving.co.uk
www.charitablegiving.co.uk



Over 3000 companies, in the UK and around the world, trust CAF to support their corporate responsibility ambitions. Through CAF's Payroll Giving scheme, CAF Give As You Earn, employees can give to the causes they care about safely, simply and cost effectively.

Contact

Luke Dickinson,
Business Development Manager

T: 03000 123 444

E: gearedforgiving@cafonline.org
www.cafonline.org



Award-winning, responsive and reputable service, Charities Trust makes it easy and cost effective to manage Payroll Giving, and we have a range of other services to help meet CSR objectives.

Contact

Clare Lennon,
Payroll Giving Development Manager

T: 0151 284 1758

E: gearedforgiving@charitiestrust.org
www.charitiestrust.org.uk

3 Promote Payroll Giving

Key to the success of Payroll Giving is promoting it to ensure as many employees as possible start giving.

↓ Download 'Promoting Payroll Giving' to find out more.